



**British
Kendo
Association**

Jodobu Executive Committee Meeting Minutes

25th October 2009

Venue: The Ealing Park Tavern

Present: Andy Watson (Bucho & BuEC meeting Chair)
 Harry Jones (Grading Officer)
 Al Colebourn (Events Officer)
 Lesley Drew (Jodo DRC Chair)

Meeting opened at 14:00

1. To open the meeting AW explained the reason for LD's presence at the meeting and confirmed the role that the BuEC expected to fulfil. This was described as being the client that the BuEC aim to provide services for. It was explained that her presence at the BuEC meeting, while not standard procedure, would make communication and coordination far easier and asking for her opinion on topics could only be conducive to the running of the Bu. It was made clear that while LD did not have voting powers on the BuEC that she might be invited to vote where appropriate. LD was satisfied with this setup.
2. HJ tenure as Grading Officer was up in 2010. HJ explained that she would gladly handover to a potential replacement if one was to stand but she would otherwise volunteer to carry on the role. In the meantime the BuEC would look for potential replacements as it was felt that having too many members of a BuEC from one dojo might be seen as detriment to fair management. **Action HJ: to write up handover documents and Role Description.**

A shortlist of potential replacements for Grading Officer was discussed and included Jo Hirst, Peter Ellis and Dragomir Lubomirov.
3. AC would need formal appointment as Events Officer at the next AGM. **Action AC: to write one page resume for election.**
4. The Arbitration Committee of the BuEC was discussed. Three members were proposed to be approached to take the role of Jodobu Senior Member and invitation emails had been sent. These were:
 - a. Ken Blogg
 - b. Valerie Hodges
 - c. Billy Smart

To date only Valerie Hodges had responded in the positive. Ken Blogg had responded that he was currently too busy managing the dojo to take up another role.

At the time of these minutes being written, two more candidates had responded positively to invites these being Peter Ellis and Billy Smart. This brings the total number of Senior Members to three.

5. It was decided that a more detailed Role Description should be written up by each BuEC officer in order that Bu activity can be carried on seamlessly with long term plans intact should a handover be required. **Action All: Write up role descriptions in conjunction with those in the Constitution.**
6. AC's role was discussed and concluded that the foremost priority was creation of a venues database including details such as location, size, cost, building condition, contact etc. **Action AC: Start collating information from LD, Lee Mountain etc.**
7. Spring Jodo Seminar. **Action AC: Coordinate with LD to establish a date and a venue.**
8. Various issues around funding were discussed but decisions were put off until Errol Blake's proposal was read.

At the time of these minutes being written, much email activity has taken place around the selection of a suitable financial model. These emails will form part of the minutes appendices.

9. The requirements of disclosing Bu activities to the NC was discussed and it was agreed that at least one face-to-face meeting would take place per annum with the remainder of coordination to take place via email. Copies of these emails are to be disclosed to the NC as part of the reporting procedure. Regarding financial reporting it was considered that the NC Treasurer would be in the best position to carry out regular Bu financial reporting. It was however considered important that financial management of the Bu was carried out regularly and that a Bu Cashier should be nominated. AW will take on this role until a proper role can be defined and a candidate elected. Jonathan O'Neil was suggested as a potential candidate.
10. Communications: An online Jodoku weblog was suggested as an effective means of keeping members up to date with activities. The Jodoku newsletter was emphasised as an effective and useful means of more comprehensive communication. **Action AW: Author end of year newsletter and set up blog. Update OGSMT and publish budget to BKA website when formalised.**
11. LD had previously raised an issue that concern had been expressed that strikes and bruising to the breast area could increase the risk of breast cancer. AW and HJ responded that their research on the internet pointed that this risk was misunderstood and unproven. The conclusion of the research suggested that there was no significant increase of risk of breast cancer by bumping or bruising. The issue of being struck in sensitive areas was raised by LD and a resolution to notify coaches as to the necessity of Jodoka to use adequate care in relation to their training partner was decided. **Action AW: Broadcast article on Coach Network.**
12. Regarding the £10k reserves generated and put aside from SS09 it was suggested by LD to hold a Koryu Seminar and Taikai in 2010 at a low/no cost to participants. **Action LD: Propose to DRC for discussion. Provisional date to be put in calendar once all decisions around this fund are concrete. BuEC to assist and facilitate decision in whichever way is most appropriate.**
13. AW noted that formal setting up of a coaching structure needs to take place in coordination with the laido BuEC.
14. It was decided that the BuEC would attend the next DRC meeting in Darlington, present a 1-page summary of the bu activities and leave.

Note that subsequently this meeting focussed on financial issues and full minutes were made available.

Meeting closed at 17:30.